



## Corporate & Residential Services Committee Executive Committee

May 9, 2023

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Deputy Warden Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:57 a.m. All members of Council were present, with the exception of Councillor Tingley who sent regrets.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Amy Pyne, Manager, Real Estate and Corporate Projects
- Mr. Nathan Hoffmann, Policy Analyst
- Mr. Graham Scott, Manager, Economic & Business Development
- Ms. Angela Cormier, Business Development Officer
- Mr. Wade Tattrie, Director of Finance
- Ms. Sue Surette, Director of Finance (Outgoing)
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Guests:

- Ms. Tracey Williams, Executive Director, East Hants & Districts Chamber of Commerce
- Mr. Glynn Irving, Past President, East Hants & Districts Chamber of Commerce

### APPROVAL OF MINUTES

CRS23(44)  
May

On the motion of Councillors Greene and Mitchell:

*Moved that the minutes of the Corporate & Residential Services Committee held on April 19, 2023 be approved.*

**MOTION CARRIED**

### NEW EMPLOYEE INTRODUCTIONS

Wade Tattrie, Director of Finance

The CAO introduced Wade Tattrie, the new Director of Finance, for the Municipality of East Hants.

#### PRESENTATION - EAST HANTS & DISTRICTS CHAMBER OF COMMERCE

The East Hants & Districts Chamber of Commerce made a presentation to Committee about their services. A copy of the presentation was attached to the agenda and available to all committee members. The presenters addressed questions from Committee members.

Deputy Warden Perry thanked the presenters.

#### ECONOMIC DEVELOPMENT PLAN

The Manager of Economic & Business Development and Business Development Officer presented the report titled “*Economic Development Plan 2023-2027*”, dated February, 2023. A copy of the report was attached to the agenda and available to all committee members. [20:55]

Discussion was held and staff addressed questions from Committee members.

CRS23(45)  
May On the motion of Warden Roulston and Councillor Rhino:

***Moved that the Corporate and Residential Services Committee recommend that Council adopt the East Hants Economic Development Plan 2023-2027.***

**MOTION CARRIED**

#### STREET LIGHT POLICY

The Policy Analyst presented the report titled “*Street Light Policy*”, dated April 26, 2023. A copy of the report was attached to the agenda and available to all committee members. [46:40]

Discussion was held and staff addressed questions from Committee members.

CRS23(46)  
May On the motion of Warden Roulston and Councillor Greene:

***Moved that the Corporate and Residential Services Committee recommend to Council, that Council give notice of intent to approve the ‘Streetlight Policy’ as attached to the Executive Committee agenda dated May 9, 2023.***

**MOTION CARRIED**

CRS23(47)  
May On the motion of Warden Roulston and Councillor Greene:

***Moved that the Corporate and Residential Services Committee recommend to Council, that Council approve the ‘Streetlight Policy’ as attached to the Executive Committee agenda dated May 9, 2023.***

**MOTION CARRIED**

**TOURISM ECONOMIC DEVELOPMENT AND RURAL ECONOMIC DEVELOPMENT FUNDS (TED & RED)**

The CAO presented the report titled “*Tourism Economic Development and Rural Economic Development Funds*”, dated November 5, 2022. A copy of the report was attached to the agenda and available to all committee members. [53:48]

CRS23(48) On the motion of Councillors Hebb and Mitchell:  
May

***Moved that the Corporate and Residential Services Committee recommend to Council, that Council give notice of intent to repeal the ‘Tourism Economic Development Fund’ and ‘Rural Economic Development Fund’ Policies, end the Rural Economic Development and Tourism Economic Development Funds, and transfer all remaining balances to the Tourism & Operating Capital Reserve.***

**MOTION CARRIED**

CRS23(49) On the motion of Councillors Hebb and Mitchell:  
May

***Moved that the Corporate and Residential Services Committee recommend to Council, that Council repeal the ‘Tourism Economic Development Fund’ and ‘Rural Economic Development Fund’ Policies, end the Rural Economic Development and Tourism Economic Development Funds, and transfer all remaining balances to the Tourism & Operating Capital Reserve.***

**MOTION CARRIED**

**DR. JAMES T. SNOW BURSARY & LEADERSHIP AWARD PRESENTER SELECTION**

The CAO Administrative Assistant presented the report titled “*Dr. James T. Snow Bursary & Leadership Award Presenter*”, dated May, 2023. A copy of the report was attached to the agenda and available to all committee members.

CRS23(50) On the motion of Councillors Rhyno and Mitchell:  
May

***Moved that the Corporate & Residential Services recommends to Council that Council appoint the following presenters for the 2023 Dr. JT Snow Bursary awards:***

- *Avon View High School - Deputy Warden Perry (Councillor Moussa as alternate) - (if presenters are needed)*
- *Hants East Rural High - Councillor Isenor*
- *Hants North Rural High School - Warden Roulston*

***And that, Council also appoints the following presenters for the 2023 Leadership Awards:***

- *Hants North Rural High School - Warden Roulston*

- *Riverside Education Centre - Councillor Garden-Cole (Councillor Mitchell as alternate)*
- *Uniacke District School - Deputy Warden Perry (Councillor Moussa as alternate)*

**MOTION CARRIED**

**IN CAMERA - CONTRACTUAL ISSUE**

CRS23(51)  
May On the motion of Councillors Greene and Mitchell:

*Moved that the Corporate & Residential Services Committee move to an In Camera Session at 11:28 a.m.*

**MOTION CARRIED**

Committee returned to open session at 11:55 a.m. Deputy Warden Perry, as Chairperson of the Corporate & Residential Services Committee reported that Committee met In Camera to discuss contractual issue. No motions coming forward at this time.

Note: Item 21. CRS -In-camera Land Issue was dealt with later in the day under the I&O In-camera session.

**ADJOURNMENT**

CRS23(52)  
May On the motion of Councillors Greene and Mitchell:

*Moved that the Corporate & Residential Services Committee adjourn at 12:21 p.m.*

**MOTION CARRIED**

Approved by: Adam Clarkson, Director of Corporate Services

Date: May 11, 2023

Approved by: Sue Surette, Director of Finance

Date: May 10, 2023



### Infrastructure & Operations Executive Committee

May 9, 2023

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Sandra Garden-Cole, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 3:30 p.m. All members of Council were present, with the exception of Councillor Tingley who sent regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Amy Pyne, Manager, Real Estate and Corporate Projects
- Mr. Wade Tattrie, Director of Finance
- Ms. Sue Surette, Director of Finance (Outgoing)
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

#### APPROVAL OF MINUTES

IO23(3)  
May On the motion of Councillors Greene and Mitchell:

***Moved that the minutes of the Infrastructure & Operations Committee meeting held March 21, 2023 be approved.***

#### **MOTION CARRIED**

IO23(4)  
May On the motion of Councillors Hebb and Greene:

***Moved the Infrastructure & Operations Committee go in camera at 3:32 p.m. to discuss a contractual issue and a Corporate Services land issue.***

#### **MOTION CARRIED**

The Committee returned to Open meeting at 4:09 p.m.

Councillor Garden-Cole, as Chairperson, reported that the Committee met in-camera to discuss a confidential contractual and land issue (deferred from Corporate Services Committee earlier in the day). The following motions resulted:

**LOADER PURCHASE OPPORTUNITY**

IO23(5)  
May On the motion of Deputy Warden Perry and Councillor Mitchell:

*Moved that the Infrastructure and Operations Committee recommend to Council, that Council approves an additional \$31,164 from the Landfill Heavy Equipment reserve towards the purchase of the 2023 loader for the Waste Management Centre.*

**MOTION CARRIED**

**SHUBENACADIE COMMUNITY HALL - EXPRESSIONS OF INTEREST RESULTS**

IO23(6)  
May On the motion of Councillors MacPhee and Greene:

*Moved that the Infrastructure & Operations Committee recommend to Council to authorize the CAO to execute a right of way easement in favour of the Municipality over Parcel E-1 and Parcel E-2, PID 45427218, for the purpose of public access to the Shubenacadie River Park; and recommend to Council to authorize the CAO to negotiate an agreement of purchase and sale with Lighthouse Ministries for the Shubenacadie Community Hall, PID 45427218.*

**MOTION CARRIED**

**ADJOURNMENT**

IO23(7)  
May On the motion of Councillors Greene and Moussa:

*Moved that the Infrastructure & Operations Committee adjourn at 4:12 p.m.*

**MOTION CARRIED**

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: May 11, 2023



## Planning Advisory Committee Executive Committee

May 9, 2023

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the committee, called the meeting to order at 1:30 p.m. All members of Council were present, with the exception of Councillor Tingley and Public Member Candace Stephens who both sent regrets.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. Sue Surette, Director of Finance (Outgoing)
- Mr. John Woodford, Director of Planning & Development
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Lee-ann Martin, Planner & Development Officer
- Ms. Debbie Uloth, Project Planner
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Public Member:

- Mr. Sam Balcom

### APPROVAL OF MINUTES

PAC23(23) On the motion of Councillors Greene and Moussa:  
May

*Moved that the minutes of the Planning Advisory Committee meeting held April 19, 2023 be approved.*

### MOTION CARRIED

### PLN23-005 STILLMAN ONSITE INC. REDESIGNATION/REZONING

The Planner/Development Officer presented the report titled “*Stillman Onsite Inc. - MPS and LUB Mapping Amendments*”, dated April 26, 2023. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed questions from Committee members.

PAC23(24) On the motion of Councillors Hebb and Greene:

May

*Moved that the Planning Advisory Committee recommends that Council authorize staff to schedule a Public Information Meeting to consider a proposal for PID 45091519 to change the designation from Established Residential Neighbourhood (ER) designation to the Medium Density Residential Neighbourhood (MR) designation and the zone from Two Dwelling Unit Residential (R2) Zone to the Townhouse (R2-T) Zone.*

**MOTION CARRIED**

**[PLN23-004 CRAIG LANGILLE - REDESIGNATION/REZONING](#)**

The Manager of Planning presented the report titled “Craig Langille - MPS and LUB Amendments”, dated April 25, 2023. A copy of the report was attached to the agenda and available to all committee members.

PAC23(25) On the motion of Councillors MacPhee and Greene:

May

*Moved that the Planning Advisory Committee recommends that Council authorize staff to schedule a Public Information Meeting to consider a proposal from Craig Langille to amend the designation and zone of the subject property and to extend the Shubenacadie GMA.*

**MOTION CARRIED**

**[PLN23-003 DEAN SHEA - SUBSTANTIAL DEVELOPMENT AGREEMENT AMENDMENT](#)**

The Project Planner presented the report titled “Substantial Amendment to Existing Development Agreement - Fence”, dated May 2, 2023. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held and Staff addressed questions from Committee members.

PAC23(26) On the motion of Councillors Rhino and Greene:

May

*Moved that the Planning Advisory Committee recommends that Council do not give initial consideration to substantially amending an existing development agreement with 3313013 Nova Scotia Limited.*

**MOTION CARRIED**

Eight (8) voting in favor. Three (3) voting against with Deputy Warden Perry, Councillor Hebb, and Public Member Balcom voting nay.



**PLAN UPDATE - REQUEST FOR FIRST READING**

The Project Planner presented the report titled “Plan Update - First Reading”, dated May 2, 2023. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held and Staff addressed questions from Committee members.

PAC23(27) On the motion of Councillor Greene and Hebb:  
May

*Moved that the Planning Advisory Committee recommends to Council to give first reading to amendments to the East Hants Official Community Plan (Municipal Planning Strategy, Land Use Bylaw, and Subdivision Bylaw) as part of the ongoing Plan Update; and enable a public hearing and authorize staff to schedule a public hearing on a Council Extension Meeting date.*

**MOTION CARRIED**

Ten (10) voting in favor. One (1) voting against with Councillor Rhyno voting nay.

**ADJOURNMENT**

PAC23(28) On the motion of Councillor Greene and Deputy Warden Perry:  
May

*Moved that the Planning Advisory Committee Meeting adjourn at 2:39 p.m.*

**MOTION CARRIED**

Approved By: John Woodford, Director of Planning & Development

Date: May 10, 2023



## Police Advisory Committee Executive Committee

May 9, 2023

A meeting of the Police Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhyno called the meeting to order at 9:00 a.m. All members of Council were present, with the exception of Councillor Tingley who sent regrets. Councillor MacPhee and Deputy Warden Perry arrived at 9:01 a.m. and Councillor Moussa arrived at 9:05 a.m.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. Sue Surrette, Director of Finance (Outgoing)
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### Guests Present:

- S/Sgt. Cory Bushell, RCMP
- Sgt. Scott MacRae, RCMP

### Regrets:

- Public Member Greg Densmore
- Public Member Ruth Anne Greenough

### LAND ACKNOWLEDGEMENT

Councillor Rhyno respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people.

### APPROVAL OF AGENDA

PA23(5)  
May

On the motion of Councillors Mitchell and Hebb:

***Moved that the Agenda of all sub-committee meetings held May 9, 2023 be approved.***

**MOTION CARRIED**

**APPROVAL OF MINUTES**

PA23(6)  
May On the motion of Councillors Greene and Mitchell:

*Moved that the minutes of the Police Advisory Committee meetings held February 14, 2023 be approved.*

**MOTION CARRIED**

**RESIGNATION - CRYSTAL RANDELL**

Councillor Rhyno advised Crystal Randell's resigned from the Police Advisory Committee, due to work commitments. The vacancy is currently being advertised.

**RCMP QUARTERLY REPORT**

S/Sgt. Bushell presented a report titled East Hants District Municipal Quarterly Report dated May, 2023. A copy of the report was attached to the agenda and available to all Committee members.

The report included an HR Update, Community Policing, Annual Performance Plan (APP), East Hants Operations Update, Calls for Service Data and an update on the Mount Uniacke Sub-Office lease renewal.

Councillor Rhyno opened the floor to comments or questions from members of the committee, which were addressed by S/Sgt. Bushell, and Sgt. Scott MacRae. Warden Roulston assumed the Chair to allow for Councillor Rhyno to ask questions. Councillor Rhyno resumed the Chair.

**ADJOURNMENT**

PA23(7)  
May On the motion of Councillors Mitchell and Greene:

*Moved that the Police Advisory Committee adjourn at 9:56 a.m.*

**MOTION CARRIED**

Approved by: Sheralee MacEwan, Assistant Municipal Clerk

Date: May 10, 2023

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## Parks, Recreation & Culture Committee Executive Committee

May 9, 2023

A meeting of the Parks, Recreation & Culture Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhino, as Chairperson of the Parks, Recreation & Culture Committee called the meeting to order at 2:40 p.m. All members of Council were present, with the exception of Councillor Tingley who sent regrets.

### Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. Sue Surette, Director of Finance (Outgoing)
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Aurora Douthwright, Tourism & Events Supervisor
- Mr. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Alana Richards, Administrative Assistant

### APPROVAL OF MINUTES

PRC23(19) On the motion of Councillors Mitchell and Greene:  
May

***Moved that the minutes of the Parks, Recreation & Culture Committee held March 21, 2023 be approved.***

### MOTION CARRIED

### PROPOSED DAIRY MUSEUM

The Tourism & Events Supervisor presented the report titled “*Proposed Dairy Heritage Museum in Shubenacadie*”, dated April 28, 2023. A copy of the report was attached to the agenda and available to all committee members.

Discussion was held. Staff addressed questions from Committee members. Support for the idea was noted, but not as currently proposed.

PRC23(20) On the motion of Councillors Greene and Moussa:  
May

***Moved that the Parks, Recreation and Culture Committee direct Council not to proceed with any further efforts related to the proposed Dairy Heritage Museum as proposed at this time.***

**MOTION CARRIED**

Seven (7) voting in favor. Three (3) voting against with Deputy Warden Perry, and Councillors Hebb and MacPhee voting nay.

**ADJOURNMENT**

PRC23(21) On the motion of Councillors Mitchell and Greene:  
May

***Moved that the Parks, Recreation & Culture Committee adjourn at 3:19 p.m.***

**MOTION CARRIED**

Approved by: Alana Tapper, Director of Parks, Recreation & Culture

Date: May 10, 2023